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# **Principal Govt. I.T.I. Pilibhit**

## **Tender Documents**

1. **Tender No.** - **Kray/Saj-Sajja//2014-2015**
2. **Sale of Tender Date** - **09.12.2014 To 22.12.2014**
3. **Last date of Receipt of Tender-** **22-12-14 at 12.00 Noon**
4. **Last Date of Opening of Tender-** **22-12-14 at 2.00 P.M.**
5. **Tender Fee** - **1000-00 + 140-00 = 1140-00**
6. **Earnest Money** - **Rs.1 50000/- (Rs.One Lack Fifty thousand)**
7. **Place of Delivery** - **Govt. I.T.I. Pilibhit**
8. **Inspection** - **Committee constituted by  
Principal Govt. I.T.I. Pilibhit**
9. **Specifications** - **As enclosed in tender Documents.**
10. **Tender** - **Terms & Conditions page 1 to 5**

**Principal  
ITI Pilibhit**

**Principal Govt. I.T.I. Pilibhit**  
**Terms and Conditions**

1. If the date of Opening and last Submission of Tender is declared a Govt./Public Holiday the next working day shall be the date of same steps at same appointed time.
2. Later receipt of Tenders shall not be Considered.
3. Each Tenders may submit only one tender.
4. Tenderer are requested to quote the rates in Indian rupee and in given prescribed Performa. Any change or any cutting is not permitted.
5. The Quantity mentioned in enquiry may vary.
6. Time allowed for supply as per order will be maximum one month from the date of award of purchases order.
7. Tenderer are requested to mention the EMD amount in each column in front of each items.
8. Validity of quoted rates will be for a period of 12 months from the opening date of Tenders.
9. Tenderer are requested to enclose their TAN certificate, Trade Tax registration, Taxes clearance certificates and previous experience of same supply in Govt. deptt.
10. The item with ISI certificates if available in market.
11. TDS will be deducted as per govt. rule.
12. Items should be guaranteed/warranted for standard period as one year or more by the suppliers or manufazcturer.
13. Internal defects, damage if any ue to bad handling defective packing or transportation supplier will be bound to replace the items with out any extra charges.
14. All duties, Taxes, and other charge shall be included in rates.
15. The Rates Quoted should be FOR ITI Pilibhit.
16. Payment shall be made after 100% supply of items and satisfactory inspection by the trade experts.
17. Bid Performa must be properly signed with stamp by authorized person.
18. Bids should be in proper sealed envelop and addressed to the Principal of ITI Pilibhit.
19. Enquiry Reference and Opening date of Tender should be clearly marked on the envelop.
20. Bidding documents contains a declaration certificate has to filled by tenderer on a Rs.100/- Stamp paper with all evidence.
21. If Tenderer with draws his tender or makes any change in rates before the said period are

not acceptable without prejudice be at a liberty to forfeit 50% of the said earnest more and not allow tenderer to participate in any next tendering process.

22. Bids must be accompanied by security amount equal to 10% of purchases order amount to be submitted in the form of FDR pledged to I.T.I. Pilibhit and FDR shall have to be valid for 365 days beyond the supply period.
23. Security amount shall be refunded within 06 months after the date of completely supplied item inspected.
24. The risk in supply of goods is entirely on the suppliers till the goods are received at destination in good condition.
25. Govt. ITI Pilibhit, reserve the rights to reject any or all Tenders, in part or full, without assigning any reason supplier/Tenderer will not be authorized to challenge in any honorable Court of law.
26. Financial Bids and Technical Bids shall be sealed in separate envelopes.
27. Preference will be given to those suppliers having at least 5 years experience of supply of tools & Equipment, furniture in the state/Central Govt. Institutes.
- 28- Items Should be ISI/ISO With proper specification.
- 29- Supply firm should have One crore turnover per year.
- 30- Three year balance sheet should be attached to the document.

**Principal  
I.T.I. Pilibhit.**



Tender from tenderers who have purchased the tender documents have not submitted tender security shall summarily be rejected. Also offers sent by tale or offers with overwriting shall be rejected. Tenderers should not that no conversation in this connection will be made. For convenience that tenderers the following checklist had been prepared and all tenders are required to ascertain the following requirements before submitting the offer.

### **CHECKLIST**

- |  |        |
|--|--------|
| 1. Have you purchased the tender documents ?<br>( a photocopy of the receipt may be attached)                  | Yes/No |
| 2. Have you submitted the tender security as prescribed<br>in the tender document ?                            | Yes/No |
| 3. Have you included all charges payable to you in your<br>tender and the rates are given by you F.O.R. site ? | Yes/No |
| 4. Have you mentioned your PAN certificate of Income<br>Tax Deptt. ?   | Yes/No |
| 5. Have you quoted the delivery period correctly ?   | Yes/No |
| 6. Have you offered 12 months validity for the offer<br>from the date of tender opening ?                      | Yes/No |
| 7. Have you agreed with all the terms and conditions<br>of the document if not mention Clearly.                | Yes/No |
| 8. Have you enclosed U.P.S.T. Value Added Taxz<br>registration certificate ?                                   | Yes/No |
| 9. Have you enclosed 5 years experience certificate<br>of supply in govt. deptt. ?                             | Yes/No |
| 10. Have you attached three balance sheet ?  | Yes/No |
| 11. Have you One Crore turnover per year ?   | Yes/No |

**Signature and seal of the  
manufacturer/Tender**